

## Employment Application

Date: \_\_\_\_\_ **Shift Desired:** Days / Evenings / Nights **Hours Desired:** Full Time / Part Time / PRN

Position(s) Desired: CNA / Resident Assistant / Dietary Aide / Cooking / Housekeeping / Maintenance / Driver

Available Start Date: \_\_\_\_\_ Salary Desired: \_\_\_\_\_

### PERSONAL INFORMATION

First Name Middle Initial Last Name

Street Address City State Zip Code

Telephone Number

Social Security Number

Are you a U.S. Citizen? Yes / No

Have you ever been convicted of a felony? Yes / No

### EDUCATION

	Graduate Yes / No	School Name & Location	Years Attended	Degree
High School				
College				
Training/Trade School				

### PROFESSIONAL REFERENCES

May we contact your Present Employer? Yes / No

Name Relationship Telephone Number

Name Relationship Telephone Number

Name Relationship Telephone Number

**EMPLOYMENT HISTORY**

List employment history starting with your most recent job during the past 10 years.

Employer	Telephone Number	Date Started	Date Ended
Street Address	City	State	Zip Code
Supervisor's Name	Reason for Leaving		
Describe Job Duties			

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**AUTHORIZATION TO RELEASE INFORMATION**

If I am given a conditional offer, I authorize Eastland to make a complete investigation of me, including, but not limited to, my past employment history, medical history, criminal activity, motor vehicle driving records, and worker's compensation history. I authorize all persons and organizations to release any information concerning my background and hereby release all persons from liability for any damage whatsoever for issuing this information. I acknowledge that a telephone facsimile or photographic copy shall be valid as the original.

I understand that this employment application and any other employee-related documents are not contracts of employment; that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the employer at any time and for any reason.

Signature of Applicant	Date
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